

SCHOOL TALLY SHEET INSTRUCTIONS

Part 2: Health Conditions Survey

The Student Weight Status Category Reporting (SWSCR) Health Conditions Survey collects data on obesity-related health conditions and the number of students in the 99th and greater on BMI-for-age percentile for students enrolled in public school districts in New York State, outside New York City.

The information below will help you complete a School Tally Sheet you can send to the person in your School District responsible for reporting to the New York State Department of Health.

- Report data from health examination forms for students who were enrolled in grades Pre-K, K, 1, 3, 5, 7, 9 & 11 the **PREVIOUS** school year. (For example, if your school district is required to report for the 2019-20 school year, you would use health examination forms provided to the school during the 2018-19 school year)
- If a student does not have a Health Examination Form from the previous year, do not include her or him.

The building nurse should tally the number of students with obesity-related conditions by grade groups. If your building has students in K-12, you would submit one sheet for Pre-K, K, 1, 3 & 5 to your District Coordinator and one sheet for 7,9, & 11. If your school building only contains some of the grades listed, please list the grades at your school on the row provided.

Group: *(check one)*

Pre-K, K, 1, 3, 5 Grade(s) included in tally: _____

7, 9, 11 Grade(s) included in tally: _____

Please use enrollment data from the **previous** school year to report the number of students in each grade group (males and females) enrolled at the school.

Number of Students (Males and Females) Enrolled in Grade Group: _____

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Tally and total the number of students (both males and females) for each obesity-related condition: asthma, type 1 diabetes, type 2 diabetes, hyperlipidemia and hypertension. Students with obesity-related health conditions listed on their health examination forms should be tallied **regardless** of their weight status category. A student with multiple chronic conditions **will** be counted in multiple categories.

Health Condition	Tallies (Males and Females)	Total
Asthma	### III	8

For the 99th and greater BMI-for-age percentile weight status category, enter the totals from the *SCHOOL Tally Sheet Part 1: Student Weight Status Category Survey*. Students do not need to have an obesity-related condition recorded on their School Health Examination Form to have a BMI-for-age above the 99th percentile.

Weight Status Category (BMI-for-age Percentile)	Males (Column 1)	Females (Column 2)	Total Males and Females (Column 3)
95th through 98th	### II	###-####	
99th and Greater	III	III	6

NOTE:

- School building nurses are **not** responsible for entering building level data into the Health Commerce System (HCS).
- Building level data from the Health Conditions Survey should be sent to the person in the District assigned to the **“School District Nurse Role”** in the Health Commerce System.
- The assigned **“School District Nurse Role”** is responsible for aggregating all the school building information and submitting the district information at once.
- The information on students’ health conditions should only be obtained from students School Health Examination form and cannot be counted if the only documentation for the condition is on the cumulative health record or if medication is administered for the condition.