


School Survey BMI Part 1-Weight Status Category Survey

Find HERDS/School Survey & Add to My Applications List

Log in to the HCS (<https://commerce.health.state.ny.us>)
Use [Forgot your password?](#) Or [Forgot your user ID?](#) if you cannot login or call 866-529-1890.


Click [My Content](#) > [All Applications](#) from the menu bar. Click **S** for School Survey. Locate [School Survey \(HERDS\)](#) in the list, follow the row to right and click  to add it to your [My Applications](#) list on the HCS home page (optional). Click [School Survey](#) or [HERDS](#) to open reporting platform.

Access to BMI Survey

The School District's Coordinator is responsible for role assignments. Role assignments allow HCS users access to specific activities, such as the BMI Survey, in the Health Electronic Response Data System (HERDS).

To be sure you have access to the BMI survey click [My Content](#) located on the purple main menu bar of the Health Commerce System (HCS). Then click [See what roles I hold](#). If you are not in the proper role, contact your School District's HCS Coordinator. The BMI Survey is ONLY available to users in the roles of School District [School Data Reporter](#) and the role of [School District Nurse](#).

Saving or Submitting Data in HERDS

Click [School Survey](#) or [HERDS](#), not 

Click [Data Entry](#) tab.

Select BMI Activity and form (BMI part 1 or 2).

Click [Save & Add](#)

Choose Group from drop down list and enter the data for that group. Click [Save All](#).

Click [Save & Add](#), as needed.


Click [Save All](#) Confirm

Remember to **Save SOON** and  Data Saved to Work Area **Save Often**.

Click [Review & Submit](#) to preview data.

If needed, click [Modify](#) to return to data entry to correct errors.

















When complete, click [Submit Data to DOH](#)

Confirm  Data Submitted to DOH

Print report using [View Data PDF](#), keep report for a year



















Please remember to enter data for **all six grade-gender groups** (PreK, K, 1, 3, 5 Males; PreK, K, 1, 3, 5, Females; 7, 9, 11 Males; & 7, 9, 11 Females; District Total Male; and District Total Female). It is very important that you double check your numbers on the District Tally Sheet for all reporting fields before submitting data to ensure accuracy.

Please Note: If the Weight Status Category Percentile of students is less than 5 LEAVE BLANK. DO NOT enter a 0, 1, 2, 3, or 4.

| | | | |
|--------------------------------------|-------------------------|---|--|
| 2019 BMI Part 1: Grade Levels | Pre-K, K, 1, 3, 5 Males |   | SELECT A VALUE: Pre-K, K, 1,3,5 Males Pre-K, K, 1,3,5 Females 7, 9, 11 Males 7, 9, 11 Females District Total Males District Total Females |
| Less than 5th Percentile | <input type="text"/> |   | |
| 5th-49th Percentile | <input type="text"/> |   | |
| 50th-84th Percentile | <input type="text"/> |   | |
| 85th-94th Percentile | <input type="text"/> |   | |
| 95th and Greater Percentile | <input type="text"/> |   | |
| Number of students missing (BMI/WSC) | <input type="text"/> |   | Note: Number of Students Missing (BMI/WSC) refers to the number of students who have submitted a Health Form but information is missing from the form. |
| OPT OUT | <input type="text"/> |   | |

Note: Make sure you have entered data for all Groups that apply to your District, plus District Totals for Male and Female.

District Totals

| | |
|--|--|
| Total number of Male Students Enrolled in Grade Group (Pre-K, K, 1, 3, 5, 7, 9,11): | |
| Males Enrolled in Grade Group * | <input type="text"/>   |
| Males With School Health Examination Form * | <input type="text"/>   |
| Males MISSING School Health Examination Form * | <input type="text"/>   |
| Total number of Female Students Enrolled in Grade Group (Pre-K, K, 1, 3, 5, 7, 9,11): | |
| Females Enrolled in Grade Group * | <input type="text"/>   |
| Females With School Health Examination Form * | <input type="text"/>   |
| Females MISSING School Health Examination Form * | <input type="text"/>   |
| Total number of Male and Female Students Enrolled in Grade Group (Pre-K, K, 1, 3, 5, 7, 9,11): | |
| Male and Female Students Enrolled in Grade Group * | <input type="text"/>   |
| Male and Female Students with School Health Examination Form * | <input type="text"/>   |
| Male and Female Students MISSING School Health Examination Form * | <input type="text"/>   |

Note: District Total 'Missing School Examination' Form refers to the number of students who have NOT submitted a Health Form.

Print Submitted Data

Click [View Data PDF](#) link to have a record of what and when you submitted your data.