Western Suffolk BOCES Student Support Services

**Thirteenth Annual School Nurse Election Day Conference**
School Nurses, School Nurse Practitioners

**DATE:** Tuesday, **November 7, 2017**  
**TIME:** 8:15 am - 2:00 p.m.  
**PLACE:** 31 Lee Avenue, Wheatley Heights, NY 11798  
**FEE:** $150 per person (*$65 for WSB School Health A-506.040 CoSer Members*)  
**FACILITATOR:** Donna M. Hasan RN, SNT, NCSN-E

**DESCRIPTION:** The annual school nursing workshop will provide school nurses with current clinical information that affects the practice of school nursing and the delivery of school health services including the management of chronic and acute student illnesses, injuries and other health-related barriers that impact on optimal learning experiences and potential. In its thirteenth year, this popular event offers school nurses the opportunity to keep updated in their field, to network with other school nurses and to better plan, access and utilize current school nursing/school health models and delivery systems.

**SCHEDULED PRESENTATIONS**

*Common Rashes Seen in the School Aged Child/Measles Mumps Rubella Refresher*  
*Legal Issues for the School Nurse*  
*Vision Disorders, Learning Problems and Vision Screening*

**BREAKFAST AND LUNCH WILL BE PROVIDED**

**REGISTRATION ONLINE ONLY AT**  
http://www.wsrboces.org/webreg
Student Support Services Center
Web Registration Directions

Check with your district to see if you are a member of My Learning Plan (MLP)
Workshop flyers and directions can be found on MLP

Please copy this link into your web browser
http://www.wsboces.org/webreg

⇒ You should now be in the Western Suffolk BOCES activity catalog
⇒ All conferences are listed in chronological order
⇒ Select the course you’d like to enroll in
⇒ When ready, scroll down and click the “Enroll” button
⇒ You will see 3 options

OPTION 1
If your district is a MLP member, please click on “MyLearningplan.com users”
⇒ Type in your username and password
⇒ Enter/review personal registration information
⇒ Select payment method
⇒ Click “Terms and Conditions” button
⇒ Print your enrollment form if needed
⇒ Please continue to fill in your district’s required fields
⇒ Submit for approval
⇒ You will receive an email when you are approved and enrolled

OPTION 2
If your district or organization is a non-member of MLP, and/or you are enrolling on your own, you must create a personal account, please click on “I’m a new user”
⇒ Put in your first and last name with a valid email address
⇒ Continue filling in your personal information
⇒ When it asks for district, click “other” if you are enrolling on your own or through an organization
⇒ Click “Create an Account”
⇒ Select payment method
⇒ Click Terms and Conditions button
⇒ Submit your request
⇒ Have the enrollment form signed only if your district or organization is responsible for payment
⇒ Please fax signed/approved enrollment form to 631-623-4914 if necessary

OPTION 3
If your district is a non-member of MLP and you’ve already created an account please click on “I’m a registered user”
⇒ Put in your email address and password
⇒ Continue following the above non-member instructions

Once registration has been submitted:
⇒ Click “logout” button to finish the process
⇒ You will receive an email when you are registered.