



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, M.D., M.P.H.
Commissioner

JOHANNE E. MORNE, M.S.
Executive Deputy Commissioner

May 10, 2024

Dear Superintendent/School Nurse:

I am writing to share the list of school districts required to report student weight status category information to the New York State Department of Health for the **2024-2025** school year and to make you aware of tools and guidance available to support the reporting process.

Pursuant to New York State Education Law Sections 903 and 904, each year a sample of public- school districts are selected to participate in Student Weight Status Category Reporting. All public-school districts outside New York City are required to report at least once in a two-year period. A list of school districts selected to report for the **2024-2025** school year is included with this letter and is available through the New York State Center for School Health (NYSCSH) website at <http://www.schoolhealthny.com>. If your district is not on the list, you can anticipate reporting during the **2025-2026** school year.

Student weight status category information should be collected from the student health examination forms collected the prior school year, **2023-2024**. School districts selected to report for the **2024-2025** school year should submit the information from student health examination forms for students who were in grades **Pre-K, K, 1, 3, 5, and 7, 9 and 11** during the **2023-2024** school year. School nurses should collect, tally, and submit information to the School District Nurse Coordinators, who should aggregate the information for their entire district. School District Nurse Coordinators will report weight status data using the Health Commerce System.

Current school building tally sheets and school district tally sheets as well as guidance documents can be accessed through the New York State Center for School Health (NYSCSH) website at <http://www.schoolhealthny.com>, under the Section "Data Reporting." Trainings will occur in the fall of 2024 to address questions on how to complete the tally sheets and about reporting through the Health Commerce System.

All Student Weight Status Category Surveys must be submitted via the Health Commerce System by **Friday, January 31, 2025**. Failure to complete and submit the survey is a violation of Education Law. Surveys are subject to audit by the Commissioner of Health. Your participation in the annual student weight status category reporting is appreciated. If you have questions, please contact Sherry Brown, at (518) 473-7817 or email: schoolbmi@health.ny.gov.

Sincerely,

Barbara Wallace, M.D., M.S.P.H

Director, Division of Chronic Disease Prevention