



Dear Principal «Principal_Last_Name»,

The New York State Center for School Health (NYSCSH), a contract office for the New York State Education Department (NYSED), has been informed that your school has been selected by the NYSED and the Centers for Disease Control and Prevention (CDC), to participate in the School Health Profiles (SHP) survey. This survey collects school health data from Principals and Health Educators to support coordinated school health in NYS. A letter of support from Maribeth Barney, NYSED Supervisor of Education Programs, is available on our website at [Resources For Schools Participating in the School Health Profiles \(SHP\) \(schoolhealthny.com\)](https://www.schoolhealthny.com/resources-for-schools-participating-in-the-school-health-profiles-shp).

Please be on the lookout for a postcard confirming that your school has been selected.

The first step in this process is verification of NYSED records.

Our records indicate that

You are the current **Principal for «School_Name»**

Your name is spelled «Principal_First_Name» «Principal_Last_Name»

Your email is spelled «Principal_Email»

Your school is a public school which contains either 6th **grade only or grades 6-12.**

Please provide any corrections below as soon as possible.

Correct School Name:

Correct Principal Name:

Correct Principal Email:

This school contains grades:

Please contact me with questions.

Sincerely,

Shelly Budinski, MEd, Health Education Specialist
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