Opioid Overdose Prevention Training Skills Checklist for Schools

Directions to trainer: Review the items with the trainee. Upon successful completion add trainees name to the Opioid Overdose Prevention Staff Training Log Summary and sign their certificate of completion.

Trainee Name:
Trainer Name: Date:
Trainer Title : ❑ RN   ❑ NP   ❑ PA   ❑ MD/DO
School Name:
NYSDOH Registered Opioid Overdose Program Name: ❑ NA

Knowledge Check Completed By Trainee	Trainer Name	Date
Provides a copy of Opioid Overdose Prevention Training post-test which indicates 100% accuracy		
Identifies location and contents of naloxone kit		
Describes documentation and reporting process per policy		

Skills Check for Administering Naloxone	Trainer Name	Date
Assesses the victim by Shake, Shout, Sternal Rub		
Calls/instructs someone to call 911 and activate school emergency response per policy		
Obtains and correctly administers naloxone following manufacturer's directions or steps below for **Narcan® Nasal Spray**		

☐ Take Narcan® Nasal Spray out of box. Peel back tab with the circle to open.
☐ Hold the device with your thumb on the bottom of the plunger and two fingers on the nozzle. **Do NOT press the plunger.**
☐ Tilt the person's head back and provide support under the neck with your hand.
☐ insert the tip of the nozzle into one nostril, until your fingers on either side of the nozzle are against the bottom of the person's nose
☐ Press the plunger firmly to give the dose of Narcan® Nasal Spray.
☐ Remove the Narcan® Nasal Spray from nostril after giving the dose.
☐ Place victim in recovery position.
☐ If no or minimal response after 2-3 minutes, repeat with other dose of Narcan® Nasal Spray in box.
☐ If not breathing, provide two slow breaths, then one rescue breath every 5 seconds.

Training is valid for 2 years. Annual review is highly recommended.
Maintain this record for 2 years unless superseded by updated training.